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8 UNITED STATES DISTRICT COURT  
9 CENTRAL DISTRICT OF CALIFORNIA  
10 WESTERN DIVISION

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12 , Case No. CV -CAS( x)  
13 Plaintiffs, NOTICE TO COUNSEL  
14 vs.  
15  
16 ,  
17 Defendants.  
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20 This case has been assigned to the calendar of Judge Christina A. Snyder.  
21 This Notice to Counsel shall be to all parties appearing in propria persona, and for  
22 purposes of this notice, the term "counsel" shall include any person appearing in  
23 pro per.

24 Counsel are advised that the Court expects strict compliance with the  
25 provisions of the Local Rules and the Federal Rules of Civil Procedure. Copies of  
26 the Local Rules may be purchased from one of the following:

27 Los Angeles Daily Journal Metropolitan News West Group  
28 915 East 1st Street 210 South Spring Street 610 Opperman Drive  
Los Angeles, CA 9001 Los Angeles, CA 90012 Egan, Minnesota 55123

1 The Local Rules may also be found on the United States District Court's  
2 website at the following address: [HTTP://WWW.CACD.USCOURTS.GOV.](http://www.cacd.uscourts.gov)  
3 Please note that certain of the Local Rules have recently been amended or are now  
4 in the process of being amended.

5 The attention of counsel is particularly directed to Local Rules 16 and 26 for  
6 the conduct of mandatory pretrial and settlement proceedings.

7 Counsel are reminded of their obligations to disclose information and confer  
8 on a discovery plan not later than 21 days prior to the date of the Fed. R. Civ. P.  
9 16(b) scheduling conference and to report to the Court not later than 14 days after  
10 they confer on a discovery plan and the other matters required by Fed. R. Civ. P.  
11 26(f) and the Local Rules of this Court. The following issues will be considered at  
12 the scheduling conference: the last date by which parties and claims for relief  
13 may be added, the discovery cutoff, as well as any issues relating to the discovery  
14 plan, the last date for filing motions, the time for the pretrial conference and the  
15 trial date. Scheduling conferences are generally held on Monday at 11:00 a.m.

16 Counsel should also be guided by the following requirements when litigating  
17 cases assigned to Judge Snyder:

- 18 1. INTERROGATORIES: Refer to the Local Rules.
- 19 2. MOTIONS: Motions shall be heard on each Monday of the month at  
20 10:00 a.m., unless otherwise ordered by the Court. If Monday is a national  
21 holiday, the succeeding Monday shall be the motion day and all matters noticed for  
22 such Monday stand for hearing on the following Monday without special order or  
23 notice. The Court provides oral or written tentative rulings on most motions.  
24 Counsel are encouraged to direct oral argument to the matters raised in the  
25 tentative ruling and to submit to any part of the ruling that is not in genuine  
26 dispute, where appropriate. The Court will notify counsel if it does not require oral  
27 argument on any specific motion.

1 Motion papers should comply with the Local Rules. Briefs should not  
2 exceed the page limits authorized by the Local Rules. The Court will rarely grant  
3 leave to file briefs that exceed the authorized page limits. Counsel are admonished  
4 not to circumvent page limits by filing multiple motions which purport to address  
5 separate issues in a case. Such motions will not be considered unless counsel  
6 obtains leave to file more than one motion or to file a brief that exceeds the page  
7 limits authorized by the Local Rules.

8 3. EX PARTE APPLICATIONS:

9 A. NOTICE: The parties' and counsels' attention is directed  
10 to Local Rule 7-19. The moving party shall inform the opposing party or parties  
11 that such party or parties shall have 48 hours from the date of delivery of the  
12 moving papers to file and serve their opposition papers, if any.

13 B. HEARING: No hearing will be held on any ex parte  
14 application unless deemed necessary by the Court and in such case counsel will be  
15 notified by the Courtroom Deputy Clerk.

16 4. DISCOVERY CUTOFF: Generally, the Court will set a discovery  
17 cutoff date at the scheduling conference. The Court expects that by the date of the  
18 discovery cutoff, all discovery and responses thereto shall have been served, and  
19 all motions to compel will be on file and have been argued (but not necessarily  
20 decided). The only discovery that may be conducted after the discovery cutoff date  
21 without leave of Court is discovery ordered by the Magistrate Judge for which a  
22 timely-filed motion was pending and argued before the discovery cutoff date.  
23 Unless the Court has issued a contrary order, all discovery motions should be set  
24 before the Magistrate Judge to whom this case is assigned.

25 5. COURTESY COPIES: Counsel shall deliver conformed courtesy  
26 copies of all filed motions, responses, and replies in motion matters to Judge  
27 Snyder's chambers. Courtesy copies of motions and oppositions thereto shall be  
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1 delivered to chambers in conformity with the Local Rules relating to electronic  
2 filing. However, the Court requires that courtesy copies of reply memoranda be  
3 delivered to chambers no later than 10:00 a.m. on the first court day following the  
4 date when reply memoranda are required to be filed. Moreover, in all cases  
5 asserting claims under the antitrust laws, the patent laws or federal securities laws,  
6 and in such specific cases as may be designated by the Court, counsel must deliver  
7 to chambers two (2) courtesy copies of all documents that are electronically filed.

8         6.     **CONTINUANCES:** Continuances will only be granted based upon a  
9 showing of good cause. Stipulations, including second and subsequent extensions  
10 of time to respond to the complaint, are effective **ONLY** when approved by the  
11 Court. (See Local Rule 16-8).

12         7.     **REQUEST FOR CONFORMED COPY:** If a party presenting a  
13 document for filing requests the Clerk to return a conformed copy by United States  
14 Mail, an extra copy shall be submitted by the party for that purpose accompanied  
15 by a postage paid, self-addressed envelope. (See Local Rule 11-4.5).

16         8.     **REMOVED ACTIONS:** Any answers filed in state court must be  
17 refiled with the Court as a supplement to the petition. Any pending motions must  
18 be renoticed in accordance with Local Rule 37-3.

19         9.     **TELEPHONIC HEARINGS:** Judge Snyder will permit oral argument  
20 on calendared motions to be heard telephonically if (a) all involved parties consent  
21 to the telephone hearing, (b) the parties anticipate presenting limited argument, and  
22 (c) the Court's calendar permits such telephonic oral argument to be heard.

23 Arrangements for telephonic hearings must be made by communicating in writing  
24 or by telephone with Judge Snyder's Courtroom Deputy Clerk, Catherine Jeang.

25         The Courtroom Deputy Clerk must be notified by the moving party of all  
26 counsels' intention to participate in a telephonic hearing by the Wednesday prior to  
27 the Monday hearing date.

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The telephonic hearing will be scheduled at a time convenient for the Court and the parties, on the Monday originally scheduled for the hearing of the motion pursuant to the Federal Rules of Civil Procedure and the Local Rules. The party bringing the motion will initiate the conference call, and when all counsel are present on the line, will contact the Court. Callers will hold on the line until their motion is ready to be heard, at which time they will be connected with the Court, the case will be called, and the telephonic hearing will commence.

10. COMMUNICATIONS WITH THE COURT: Unless counsel have been expressly authorized to communicate with chambers (e. g., for a telephone status conference with all counsel participating), all oral and written communications must be submitted only to the Courtroom Deputy, Catherine Jeang with copies to all counsel of record. Please do not attempt to communicate in writing or by telephone with chambers. (See Local Rule 83-2.11).

11. NOTICE OF THIS ORDER: Counsel for plaintiff is responsible for promptly serving a copy of this Order on all defendants' counsel. If this case came to the Court via removal, the removing defendant shall promptly serve a copy of this Order on all parties of record.

Date:

CHRISTINA A. SNYDER  
United States District Judge

